



# Payment Schedule 2026

Suggested Timesheet(s) to be included

No. Weeks in Month	Pay month	Monday	Sunday	Monthly cut off date	Pay day	Note
5 Weeks	Jan-26	24/11/2025	30/11/2025	5pm Friday 09.01.26	Friday 30.01.2026	
		01/12/2025	07/12/2025			
		08/12/2025	14/12/2025			
		15/12/2025	21/12/2025			
		22/12/2025	28/12/2025			
4 Weeks	Feb-26	29/12/2025	04/01/2026	5pm Friday 06.02.26	Friday 27.02.26	
		05/01/2026	11/01/2026			
		12/01/2026	18/01/2026			
		19/01/2026	25/01/2026			
4 Weeks	Mar-26	26/01/2026	01/02/2026	5pm Friday 06.03.26	Tuesday 31.03.26	Closed Tuesday 17.03.26
		02/02/2026	08/02/2026			
		09/02/2026	15/02/2026			
		16/02/2026	22/02/2026			
4 Weeks	Apr-26	23/02/2026	01/03/2026	5pm Thursday 02.04.26	Thursday 30.04.26 (TBC)	Easter 03.04.2026 - 10.04.2026
		02/03/2026	08/03/2026			
		09/03/2026	15/03/2026			
		16/03/2026	22/03/2026			
5 Weeks	May-26	23/03/2026	29/03/2026	5pm Friday 08.05.26	Friday 29.05.26	Closed Monday 04.05.26
		30/03/2026	05/04/2026			
		06/04/2026	12/04/2026			
		13/04/2026	19/04/2026			
		20/04/2026	26/04/2026			
4 Weeks	Jun-26	27/04/2026	03/05/2026	5pm Friday 05.06.26	Tuesday 30.06.26	
		04/05/2026	10/05/2026			
		11/05/2026	17/05/2026			
		18/05/2026	24/05/2026			
4 Weeks	Jul-26	25/05/2026	31/05/2026	5pm Friday 03.07.26	Friday 31.07.2026	Closed Monday 13.07.26 - Tuesday 14.07.26
		01/06/2026	07/06/2026			
		08/06/2026	14/06/2026			
		15/06/2026	21/06/2026			
5 Weeks	Aug-26	22/06/2026	28/06/2026	5pm Friday 07.08.26	Friday 28.08.26	31st August Public bank Holiday
		29/06/2026	05/07/2026			
		06/07/2026	12/07/2026			
		13/07/2026	19/07/2026			
		20/07/2026	26/07/2026			
5 Weeks	Sep-26	27/07/2026	02/08/2026	5pm Friday 11.09.26	Wednesday 30.09.26	
		03/08/2026	09/08/2026			
		10/08/2026	16/08/2026			
		17/08/2026	23/08/2026			
		24/08/2026	30/08/2026			
4 Weeks	Oct-26	31/08/2026	06/09/2026	5pm Friday 09.10.26	Friday 30.10.26	
		07/09/2026	13/09/2026			
		14/09/2026	20/09/2026			
		21/09/2026	27/09/2026			
4 Weeks	Nov-26	28/09/2026	04/10/2026	5pm Friday 06.11.26	Monday 30.11.26	
		05/10/2026	11/10/2026			
		12/10/2026	18/10/2026			
		19/10/2026	25/10/2026			
4 Weeks	Dec-26	26/10/2026	01/11/2026	5pm Friday 04.12.26	Tuesday 22.12.26 (TBC)	Christmas / New Year Closed Wednesday 23.12.26 - Friday 01.01.27
		02/11/2026	08/11/2026			
		09/11/2026	15/11/2026			
		16/11/2026	22/11/2026			
5 Weeks	Jan-27	23/11/2026	29/11/2026	5pm Friday 08.01.27	Friday 29.01.27	
		30/11/2026	06/12/2026			
		07/12/2026	13/12/2026			
		14/12/2026	20/12/2026			
		21/12/2026	27/12/2026			

#### ANNUAL LEAVE INFORMATION:

[Requesting Annual Leave](#)  
[Holiday Payment Schedule](#)

#### QUB SYSTEM ACCESS & PAYSLIPS:

An email will issue from [identitymanagement@qub.ac.uk](mailto:identitymanagement@qub.ac.uk) with QUB System Access Credentials 3 days before the start of an assignment. This email will include the worker number (starting with 35) and password.

To access Queens On Line: [QOL](#) please use the Username which is the 35 number e.g. 35xxxx@ads.qub.ac.uk when prompted.

Electronic Payslips are available on iTrent via QOL which is accessible during a live assignment only. Payslips are also posted to the postal address provided on QWork.